

Minutes of the meeting of
Riccall Parish Council
held on 18 July 2016
from 7.30 p.m.
at the Regen Centre

Attending: Cllrs Keen (Chairman) Adamson, Dawson, Kilmartin, Nuttall, Owens, Rimmer, Sharp, Somers-Joce, Whitwood and Wilkinson.

District Cllr I Reynolds

Mrs Sandra Botham- Clerk & RFO

Emma Whittles, Rural Housing Enabler & Fiona Coleman of Broadacres Housing Association

I member of the public

1 Apologies and declarations of interest

There were no apologies for absence and no declarations of interest in items on the agenda.

2 Minutes of the meeting of Riccall Parish Council held on 20 June 2016 (circulated)

The minutes of the above meeting were accepted as a true record and adopted.

Cllr Whitwood entered the meeting at 7.35p.m.

3 Report on progress and updates since the last meeting

District Cllrs Reynolds had nothing to report as he has had no response regarding the burnt out property but will be making further enquiries with Selby DC.

There had been no updates from representatives of North Yorkshire Police.

The Clerk gave an update on action taken and developments since the last meeting:

- Street lights 41, Silver Street and 80 Church Street. Both lanterns have now been replaced with new Iridium lanterns by NYCC to try and resolve the intermittent faults, or determine if there is another problem.
- The Emergency Plan has been updated to include contacts from carnival day and details from neighbouring Parishes. Robin Derry NYCC has been asked about the vulnerable people register- if we can ask residents who would like to be included in that via the Beacon.
- Support for the YLCA resolution has been forwarded and this will be put forward at the Annual meeting
- SDC New Tenants information pack has been completed
- NYCC Highways were contacted regarding cycling off cycle path onto the village pavements, they said that signage in place and accurate. The Primary School included an item in their newsletter to remind children about considering pedestrians when cycling on footpaths
- Enquiries have been made for the cost of laminating the EP maps.

- A resident adjacent to the footpath from Station Road to Main Street about overhanging trees filling gutters on bungalow, PROW officer was contacted and it was referred back to Highways area 7.
- School children's posters were displayed and voted for at the carnival- they captured the message well and with humour. The posters will replace the current ones on display.
- The community library is taking part in the NYCC Big Summer Read- NYCC are providing all associated paperwork, posters, prizes certificates and medals. Faye has been into school with a rep from NYCC and they gave training to the volunteers
- Annual monitoring and evaluation survey for Jubilee sports field has been completed and submitted
- Walking the footpaths took place 30 June with the Scouts.
- Reminders have been sent out that 25th July is the deadline for Beacon features
- Karen Mann from Selby Town Council has been in touch again about election fees charged last year – she asked how much we paid

4 Matters from Public Participation

The cycle-path between Riccall and Barlby had been reported as very overgrown but this has now been resolved with recent maintenance.

5 Correspondence

5a) General correspondence - requiring decisions:

Cllr Whitwood has submitted his resignation from his position as councillor as he is leaving the village. He was wished good luck for the future. *The clerk will inform Selby DC of the vacancy.*

5b) General correspondence - for information:

YLCA notification of the Queens Award for Voluntary Service, nominations are sought.(Deadline 16 Sept.)

A copy of resident's letter to Selby DC planning regarding development at 31 York Road was noted.

Area 7 had responded to a request for clear signage /directions for cyclists entering Riccall from Sustrans cycle path. They noted that the current signage is self-explanatory and satisfactory.

Selby DC informed us that following the recent Planning Forum the final report will be shared with all participants and will be available after 5 September.

5c) Late correspondence – to note only.

The Eastern CEF Partnership Board and Forum is to be held on 20 July at the Regen Centre, it was noted that an appointment has been booked at 6.30 for a rep from the Emergency Plan group regarding funding. Cllr Nuttall offered to attend.

Area 7 had responded to the request for placing a litter bins on Main Street/Back Lane junction. The site would have to be checked for utilities and installation be carried out by NYCC contractors. *The Clerk will follow this up and request the costs involved.*

A quote for new lighting for the bar area of the Regen Centre was noted and it was decided that the request for additional lighting for the library area should be looked at separately.

An invitation for cllrs to attend the Riccall Primary School Year 6 leavers performance which takes place on 25th July at 9.30am. has been received.

6 Accounts for July 2016

A total expenditure of £2012.58 was agreed.

Payments for July 2016 were approved and an update on the budget position and bank reconciliation were given by the Clerk. It was noted that due to the new accounts being up and running the printouts are now different and they had been circulated prior to the meeting.

It was noted that the VAT claim has now been paid and that £75 from Yorkshire Bank has also been entered.

A short break was taken at 8.00pm for the cheques signing.

7 Planning

7a)

Selby DC has granted planning permission for the following applications:

2016/0498/HPA: Permission has been **granted** for the proposed enlargement of garage, plus porch and internal alterations – 6 Pinfold Close, Riccall.

2016/0435/HPA: permission has been **granted** for the proposed erection of open sided/open ended carport – Cherrytree Barn, York Road, Riccall.

Late submission:

2016/0665/HPA : permission has been **granted** for the proposed erection of a single storey rear extension minor alterations to the front porch, reconfiguration of the garage to form additional living accommodation to include a bay window to the front elevation and alterations to the roof- 6 Manor Garth, Riccall.

7b) The following planning application will be considered:

2016/0608/FUL: Proposed demolition of a private garage and the erection of 5 no dwellings- 14 Main Street, Riccall. -Lead Cllr Wilkinson

Object on the grounds of concerns about the access onto Main Street and overlooking/overshadowing of a property on Mount Park. Also note there are 2 ponds on site and they are not referred to in the paperwork.

2016/0765/FUL: Proposed demolition of existing garages and erection of a detached house and two single garages to support current dwelling at Elston House, 25 Main Street and proposed dwelling – Hailwood Cottage, 25B Main Street, Riccall. -Lead Cllrs Rimmer & Wilkinson

No objections.

2015/0317/OUT: Site at Villa Nursery & 31 York Road, Riccall – Appeal by Mr & Mrs Parish – starting date 30 June 2016. (Lead Cllr Keen)

To add that the outcome of the planning proposal at the adjacent site is as yet unknown, therefore the possible cumulative impact of traffic from the sites onto York Road is also unknown.

At 8.20pm Emma Whittles and Fiona Coleman entered the meeting and members agreed to bring item 11 forward.

11 Affordable Housing Site

Emma Whittles, affordable Housing Officer gave a brief explanation of the scoping carried out following the Housing Needs Survey to identify possible sites. A site off Landing Lane has now been identified as a Rural Exception Site and Fiona from Broadacres Housing Association went on to explain the process of developing the site by initially using a Red Line exercise and holding a Community Consultation which will inform the design brief.

- Criteria for occupation will be based on local connection initially then housing need
- Rent is charged at 80% of the local market rental
- The 21 people identified in the original survey will be contacted to see if their situation has changed
- Shared ownership of between 25 -80% is an option
- The site would not count towards Plan Selby's new housing delivery figures but would be classed as a windfall site
- A Full Application will be submitted and flood risk will be taken into consideration
- Layout is generally 2/3 bedroom properties either semi-detached or short terraces of 3 dwellings
- Each scheme is community led and different

It is planned to hold a Community Consultation in September at the Regen Centre between the hours of 3 and 7pm *and the clerk will check availability and let Emma know.*

The Chairman thanked Emma and Fiona for their presentation and they left the meeting at 9.00pm.

7c) Other planning matters

2016/0418/HPA – 25B Main Street, Riccall has been *withdrawn*.(Section 73 variation of condition 09 (drawings) of approval 2015/1091/FUL for proposed demolition of existing detached garage and erection of a detached dwelling and two supporting garages for the existing and proposed dwellings in the conservation area.

2016/0318/OUT: Land off Wheatfields Walk update – it was noted that the application response date has been extended to allow developer to resolve issues raised by some consultees. New response date set at 26 July.

Late applications received:

2016/0629/HPA: Proposed single storey extension to rear of property to include new kitchen and utility room following demolition of existing conservatory- 13 Coppergate, Riccall.- Lead Cllr Somers-Joce

No objection but note safety of pedestrians during construction.

2016/0800/HPA: Proposed demolition of existing single storey side extension and rebuild using existing materials- 43 Main Street, Riccall.- Lead Cllr Nuttall

No objections. Members support reuse of materials

2016/0740/HPA: Proposed single storey side extensions with internal alterations and pitched roof to garage and porch- 10A Manor Garth, Riccall.

No objections.

8 Reports and Consultation

Cllr Owens reported back from the meeting with PCO's to use the new parking notices. He noted the criteria is that a double buggy width should be left on pavements when vehicle parking is partially on the pavement. Twenty notices were placed in various locations around the village. Cllr Dawson then reported back following a call from residents of Saunter's Way who had met as a group following the notices being placed. He reassured them that they were placed by the PC in conjunction with the PCO's explaining that at this stage they are an advisory note to try and alleviate the problem. Stage 2 will be when any repeat offenders are noted and the information will be passed to the PCO's who can issue a ticket if necessary. Cllr Owens has written an article to be included in the Beacon to inform all residents.

Cllr Sharp reported from the walking the footpaths and noted that many were overgrown. It was noted that walks 2 & 3 used to be linked by walking behind Lake House but that is no longer possible. *The Clerk will contact Cllr Jim Deans of Kelfield PC.*

9 Recreational / H&S update

The Clerk reported on matters that relate to play equipment or sports field maintenance:

- Steve's report for June noted the usual wear and tear which is being monitored, also that fence in junior area had a slat removed and the gates need lubricating- Gavin has been tasked to do these. Steve's weekly report has noted drinking taking place – lager and cider cans- bin still not been installed (*clerk to chase*) so litter is an issue and contractor not always removing bottles and cans prior to mowing so they have been reminded again.
- The skate park welding has been carried out by David Fox who very kindly offered the repair without charge.
- Gavin covered the holes on sports wall with wood which he will paint to match and he also removed the spike and is replacing bolts in frog house.
- Installation of zip wire has been chased up they have been waiting for parts to be supplied but planned for w/c 18 July and Gavin is to replace the retaining boards for when its back in use and he will try and carry out some of the maintenance on the notice boards now the weather has improved
- Requested price for new instruction stickers on the gym equipment and replacement hand grips/cap covers – Steve noted handle grips have now been replaced
- New sheets for park checks being trialled

12 Cricket wicket

Following reports that the cricket wicket does not get used and is located in a place that is causing problems for the football pitches, members considered the options.

The junior sized wicket was installed in March 2014 using Section 106 funds and an enquiry has been made as to the cost of increasing to full size, however enquiries made indicate there would still be no call for this as local clubs are struggling to get players. The Football Foundation has been contacted to check that removal would not affect the funding and it has been confirmed that it did not form part of the agreement. Riccall Utd has offered to dig up the surface and remove it so that they can develop to larger size football pitches.

It was proposed to have the surface removed and the ground made fit for purpose by Riccall Utd
9 members voted in favour.

A counter proposal was made:

To explore keeping the cricket wicket.

2 members voted in favour.

The decision was made to have the wicket removed by RUTD and the ground reinstated to the same standard as the surrounding pitches on the basis that there must be no cost to the Parish Council and that the work must be carried out in line with Health & Safety. *The Clerk will contact Ian Johnson.*

13 Minor items and items for the next agenda

Cllr Dawson noted a development site shown on the SHLAA plans the Rural Housing Enabler had used and requested further information.

The Clerk will follow this up.

Items 14 & 15 will be taken in private session, in the absence of the public

The Chairman took the meeting out of private session, thanked those present and closed the meeting at 9.45pm.